



Job Description: Director of Policy

Organization Description

CNT Energy is a non-profit corporation whose mission is to provide economic and environmental benefits to households, building owners and communities through energy efficiency and conservation. CNT Energy is experiencing rapid growth in three main areas:

- (1) Residential Real Time Electricity Pricing and Smart Grid Development,
- (2) Energy Efficiency in Residential and Commercial Buildings, and
- (3) Community Energy Planning and Energy Information Center.

CNT Energy is an affiliate of the Center for Neighborhood Technology (CNT), a 31-year old non-profit organization whose mission is to promote the development and perpetuation of vibrant urban communities that are both environmentally and economically sustainable, both in the Chicago region and throughout the United States. CNT Energy's current program and service delivery offerings include:

Dynamic Pricing and Smart Grid Development

CNT Energy currently supports real-time electricity pricing programs for two Illinois utilities - Ameren's Power Smart Pricing and ComEd's Residential Real-Time Pricing program. For these programs CNT Energy provides advice, informational tools and services to help residential customers manage their electricity costs and save energy. Partnering with both utilities and leveraging the available tools, customers can see significant saving in their yearly utility usage and bills. CNT Energy is currently assisting ComEd in the implementation of their smart metering pilot program. CNT Energy also consults with other utilities on how to make real-time pricing an option for their customers and how to integrate pricing programs with smart grid development.

Energy Efficiency in Residential and Commercial Buildings

Multifamily energy efficiency program — CNT Energy is working with the owners of multi-family rental buildings in the Chicago metro region to reduce energy costs and maintain moderate rents by providing technical and financial assistance in a one-stop energy efficiency shop.

Green building research and evaluation — CNT Energy is working with the Chicago Public Building Commission and USGBC to evaluate the performance of green buildings. CNT's LEED-Platinum building is being used as a model and demonstration project to help others learn more about how to build the next generation of energy-efficient, cost-effective buildings.



Regional Energy Planning

Climate change analysis — CNT Energy is part of a team assessing the carbon dioxide emissions of Chicago and the region, and developing strategies to reduce emissions.

Regional energy planning — Building off the Kane County Energy Plan, CNT Energy advocates the critical importance of planning for the changing energy environment and infrastructure needs in growing communities. CNT Energy is working with municipalities across northern Illinois to assist communities with Energy Efficiency and Conservation Strategy development and implementation.

Position

The Director of Policy is responsible for developing and implementing policy initiatives and advocacy related to dynamic pricing and smart grid initiatives, energy efficiency and energy planning. The Director of Policy is also responsible for the coordination of the evaluation of CNT Energy programs working closely with each project lead. The Director of Policy will represent CNT Energy in local and national policy arenas.

Accountability

The Director of Policy reports directly to the Executive Director of CNT Energy. The Director collaborates closely with other CNT Energy staff on evaluation activities. The Director also coordinates policy initiatives in close collaboration with the Center for Neighborhood Technology's Vice President of Policy.

Responsibilities

- Responsible for policy analysis and advocacy on real-time pricing, consumer issues relating to smart grid implementation, energy efficiency programs and energy planning.
- Participate in a variety of smart grid and energy efficiency stakeholder workshops and present CNT Energy work and policy positions at local and national conferences.
- Communicate policy initiatives to CNT staff
- Coordination of research and preparation of annual reports and evaluations of residential real-time pricing programs and other CNT Energy programs
- Coordination of research with the Director of Research and others to produce reports, publications, and presentations on CNT Energy's work.
- Serves as CNT policy representative on environmental stakeholder groups.
- Monitor legislative activities in Springfield and Washington DC, and participate as needed in lobbying efforts.

Qualifications/Skills

- Four year degree or equivalent experience in energy and/or environmental sciences, a Masters Degree is preferred.
- Previous experience with policy.
- Exceptional organizational and coordination skills



- Ability to independently leverage critical thinking skills to address real-world customer issues based on well defined program guidelines.
- A demonstrated attention to detail.
- Proficiency in MS Office applications (Outlook, Word, Excel, Access).
- Excellent written and verbal communication.
- Ability to work well independently and in a team setting.

Anti-Discrimination Policy

The Center for Neighborhood Technology is an equal opportunity employer that does not discriminate against any employee or job applicant based on race, color, national origin, religion, sex, sexual orientation, age disability, veteran status, or marital status. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, termination, promotion, transfer, layoff, leaves of absence, compensation and training.

This is an Exempt position. Salary is commensurate with experience.

To apply, please send cover letter, resume, and salary history to:

Human Resources Center for Neighborhood Technology
2125 W. North Avenue
Chicago, IL 60647
Fax to 773-278-3840 or email to bridget@cnt.org
No phone calls please.