The Center for Neighborhood Technology (CNT) is requesting qualifications from firms specializing in landscape architecture, stormwater engineering, landscaping, and/or green infrastructure installation to provide green infrastructure design, build, or design/build services, as described in the enclosed request for qualifications (RFQ). If your firm is qualified and experienced in performing the described services, please submit your qualifications by email to awolf@cnt.org no later than March 22, 2019 at 5:00 p.m.

CNT will hold a non-mandatory pre-bid meeting on March 1, 2019 at 10:00 a.m. at the Green Line Performing Arts Center, located at 329 E Garfield Blvd, Chicago, IL 60637. The pre-bid meeting will provide an opportunity for interested firms to ask questions ahead of the deadline for submittals. We will also discuss pre-bid site visit dates and times for each of the projects described herein. While no RSVP is necessary, firms are encouraged to RSVP via this link: https://goo.gl/forms/nRBXhTquHf1HmP3a2. Send any questions to Anna Wolf, at awolf@cnt.org or (773) 299-7654.

Sincerely,

Anna Wolf
Project Manager, Water and Transportation

Enclosure
Request:
The Center for Neighborhood Technology (CNT) invites qualified candidates in the fields of landscape architecture, stormwater engineering, landscaping, and green infrastructure installation to submit qualifications for Green Stormwater Infrastructure design, build, or design/build projects, as described in this scope of work.

Contact with CNT: The Project Manager identified below is the sole point of contact regarding this Request for Qualifications (RFQ), from the date of issuance until selection of the successful proposer(s).

Anna Wolf
Project Manager, Water and Transportation
Center for Neighborhood Technology
17 N State
Suite 1400
Chicago, Illinois 60602
awolf@cnt.org

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1. **BACKGROUND AND GENERAL INFORMATION**

ABOUT CNT
CNT is a four-decade old nonprofit dedicated to urban environments that are resilient, sustainable, and livable for people from all walks of life. CNT provides world class analytics and innovation, with a long history and success in testing, promoting, and facilitating implementation of economically efficient and environmentally sound solutions. CNT's Water Department provides several services aimed at assisting urban communities address stormwater management and flooding. We offer planning and community engagement support, as well as services designed to help homeowners reduce the risk of flooding on their property.

PROJECT BACKGROUND
CNT and other local community partners are recipients of a Federal Housing and Urban Development Section 4 Capacity Building Program Grant from [Enterprise Community Partners](https://www.enterprisecommunitypartners.org) (Enterprise) and a private grant from Elevated Chicago. Together, these funds are being used to fund our 2019 Climate and Cultural Resilience (CCR) Project, which entails the installation of green stormwater infrastructure and public art projects at four “eHubs” within the Elevated Chicago project area at Chicago Transit Authority (CTA) locations across the city.

CNT seeks the services of qualified firms with experience in the design, construction, and/or construction oversight of green stormwater infrastructure projects at no more than four (4) sites within a ½ mile radius of four (4) CTA stops.

The budget for CCR projects is predetermined and the Selected Firm must provide bids that fall within the set cost budget, not to exceed $4,500 for design and $15,000 for construction per site.

DEFINITIONS
a) “Applicant” means the firm, company, organization, vendor, etc. responding to the RFQ.
b) “Climate and Cultural Resilience Program Agreement” – The Agreement between CNT and [Enterprise Community Partners](https://www.enterprisecommunitypartners.org), relating to the CCR program, as amended or modified from time to time.
c) “Contract” means the agreement entered into between the “Selected Firm” and CNT.
d) “Construction Activities” – means all construction activities (both preparatory such as demolition of existing structures and actual construction) required to install green stormwater infrastructure projects.
e) "Construction Documents" - All the Plans and Specifications, addenda, modifications, and all other prints, models, designs, computations, sketches, test data, photographs, renderings, plans, shop, drawings, and other materials relating to, or contemplated by the Work, prepared by the “Selected Firm” engaged by CNT in connection with a Project.
f) “Cost” – The actual expenses incurred in delivering a product, service, or construction; includes both direct and indirect costs, but does not include fee or profit in addition to such costs.
g) “Green Stormwater Infrastructure” (“GSI”) – An array of products, technologies, and practices that use natural systems - or engineered systems that mimic natural processes - to enhance overall environmental quality and provide stormwater management services. As a general principal, GSI techniques use soils and vegetation to infiltrate, evapotranspirate, and/or recycle stormwater runoff. When used as components of a stormwater management system, GSI practices such as green roofs, porous pavement, rain gardens, and vegetated swales can produce a variety of environmental, economic, and broader societal benefits. In addition to effectively retaining and infiltrating rainfall, these technologies can filter air pollutants, reduce energy demand, mitigate urban heat island impacts, and sequester carbon, lift property values, and provide aesthetic and recreational benefits.
h) “Key Personnel” – Selected Firm’s staff which include at the minimum: program executive, project manager, superintendent(s), invoice processor, safety personnel, scheduler (or company performing this service).
Request for Qualifications: RFQ-CNT-19-01
Green Stormwater Infrastructure Design, Build, or Design/Build Services

i) “Local Artist” – The artist that the Site Partner will select to design and install the public art project complementary to the GSI installation

j) "Plans and Specifications" – The final scope, drawings and specifications for a Scope of Work, as amended from time to time.

k) “Program” or “CCR” – The Climate and Cultural Resilience Program calling for the design and installation of GSI systems at no more than four (4) sites within a ½ mile of four (4) Chicago Transit Authority (CTA) stops: 51st Street Green Line, California Pink Line, Kedzie-Lake Green Line, and Logan Square Blue Line.

l) “Program Application” – The “Applicant” response to this RFQ.

m) "Project" – means services described herein, and those further described and defined in the Scope of Work the “Firm” will perform at the Site.

n) “Project Manager” or “PM” – The designated individual within CNT to administer a specific Project.

o) “Scope of Services” or "Services" means, collectively, the consulting services, duties and responsibilities described in the Scope of Work and Construction Documents any and all work necessary to complete them or carry them out fully as required and in accordance with the terms of the Contract.

p) "Scope of Work" – The order developed by the Selected Firm that sets forth the description of a Project, scope of work, timeframe for performance and fixed fee for the Firm’s services to be performed in accordance with the terms and conditions of the Contract.

q) “Selected Firm” or “Firm” – The firm, company, organization, vendor, etc. selected by CNT to participate in this project.

r) "Site" – Site identified under a single address and CTA station

s) "Site subcontract" – The agreement entered between the “Selected Firm” and the “Site Owner”.

t) "Site Partner" – The local community organization that will manage site permissions and decision-making at each Site. They include Washington Park Development Group (WPDG) at the 51st Street Green Line site, Open Center for the Arts at the California Pink Line site, Garfield Park Community Council (GPCC) at the Kedzie Lake Green Line site, and Latin United Community Housing Association (LUCHA) at the Logan Square Blue Line site.

u) “Site Owner” – The owner of the site at which the green infrastructure project will be installed. The Site Owner may also be the Site Partner.

v) “Work” – All labor, materials, and services required to be performed by the Selected Firm and its subcontractors for the general construction required by a Project in accordance with a Scope of Work.

OPTIONAL PRE-BID MEETING
A pre-bid meeting will be conducted at 10:00 AM on March 1st, 2019 at the Green Line Performing Arts Center, located at 329 E Garfield Blvd, Chicago, IL 60637 to provide an opportunity for interested firms to ask questions ahead of the deadline for submittals. While no RSVP is necessary, firms are encouraged to RSVP via this link: https://goo.gl/forms/nRBXhTquHf1HmP3a2. Send any questions to Anna Wolf, at awolf@cnt.org or (773) 299-7654.

GENERAL INFORMATION
CNT, site partners, and site owners will review submittals and conduct interviews with firms it determines can best meet the requirements outlined below and provide the required services within the program budget. After interview, CNT will work with the site partners and/or site owners to identify the ideal firm or combination of firms to perform design and build services at the sites identified in the scope of services below. Those firms will be invited to enter into contract to perform the work. Contract(s) will be awarded in April 2018 and work will immediately commence upon contract award. All work must be invoiced and completed no later than October 1, 2019.
2. **FIRM QUALIFICATIONS**

It is anticipated that each site identified below will require both design and build services to produce an appropriate green infrastructure solution to urban flooding. Firms must submit qualifications to perform either a) design services, b) build services, or c) both design and build services. In their submittals, firms must also indicate their interest in performing the aforementioned services at one, two, three, or four of the sites listed below (see Attachment 1).

3. **PREFERENCE FOR, SMALL BUSINESS ENTERPRISES, MBE/WBE AND/OR HYPERLOCAL FIRMS**

In addition to meeting all regulatory requirements under federal, state, and local law, the values of Elevated Chicago, which include racial equity and community ownership, are paramount in the procurement of the contracts described in this RFQ. As such, CNT, in partnership with site partners and site owners, reserve the right to preference the selection of firms that are small business enterprises, minority- or woman-owned business enterprises, and/or those that are located within the neighborhoods of the eHubs identified throughout this document. This preference can be met through either prime or subcontract, although higher preference will be given to firms that retain significant value for the partner, either prime or subcontract.

4. **SCOPE OF SERVICES**

SCOPE OF SERVICES
The Selected Firms will be responsible for the design and implementation of CCR Projects. The Project work undertaken by the Firm relates but may not be limited to design, demolition, modification, and construction of no more than four (4) green stormwater infrastructure projects at sites located within a ½ mile of four (4) CTA stations: 51st Street Green Line, California Pink Line, Kedzie-Lake Green Line, and Logan Square Blue Line. Sites were collaboratively selected by CNT, Site Partners, and Site Owners and have varying levels of construction-readiness. See the following “SITE DESCRIPTIONS” section for details about each area. All projects will be community-driven and will incorporate a public arts project. The Selected Firm is required to meet no fewer than three (3) times with the Local Artist, Site partner(s), and Site owner(s) to develop designs that are representative of community-expressed ideas and preferences, and that accommodate and complement the art project.

The selected firm(s) will have the opportunity to leverage a certain amount of labor support from Green Corps. The selected firm(s) will work with Green Corps representatives to determine a mutually agreeable scope of work for Green Corps support. Green Corps Chicago will provide labor for soil and aggregate backfilling and planting at no cost to the Selected Firm. The Selected Firm must provide all materials, construction oversight of Green Corps Chicago, and any construction scope not performed by Green Corps Chicago.
SITE DESCRIPTIONS

Site 1 - 51st St Green Line Station
The 51st Green Line site and projects are in the Washington Park neighborhood. See Figure 1 for the project area. The local site partner, Washington Park Development Group, has identified two (2) site options for a green stormwater infrastructure installation. If applying to for work at this site, please submit a project description and budget estimate for both options via Attachment 2.

**Option 1** (Figure 2): Overton Business and Technology Incubator at 201 E 49th St, 60615
- Installation of raised-bed bioinfiltration projects on top of the large parking lot, with runoff capture feature tied into parking lot or building roof. Additional options include depaving a portion of the existing parking lot. Project must also include corresponding educational signage.

**Option 2** (Figure 3): Vacant Lot at 5300 S Prairie, 60615
- Installation of a bioinfiltration feature to complement existing sunflower installation. Project must also include corresponding educational signage.

Site 2 – California Pink Line Station
The California Pink Line site and projects are in the Marshall Square neighborhood. See Figure 4 for the project area. The local site partner, OPEN Center for the Arts, has identified two (2) site options for a green stormwater infrastructure installation. If applying to for work at this site, please submit a project description and budget estimate for both options via Attachment 2.

**Option 1** (Figure 5): OPEN Center for the Arts Building Retrofits at 2214 S Sacramento Ave, 60623
- Installation of green roof features at front of building roof deck (A); installation of green infrastructure features at ground level patio (B), including but not limited to downspout disconnection and extension, installation of permeable pavers, and/or bioinfiltration feature. Project must also include corresponding educational, bilingual signage.

**Option 2** (Figure 6): Hammond Elementary School Garden Project at 2869 S Marshall Blvd and 2141 S Marshall Blvd, 60623
• Disconnection of downspouts at adjacent residential property (C) and reconnection of downspouts into cistern stationed at Hammond Elementary School Garden (D). Additional installation of bioinfiltration feature at Hammond Elementary School Garden. Project must also include corresponding educational, bilingual signage.

Site 3 - Kedzie-Lake Green Line Station
The Kedzie-Lake Green Line site and projects are in the East Garfield Park neighborhood. See Figure 7 for the project area. The local site partner, the Garfield Park Community Council, has identified two (2) site options for a green stormwater infrastructure installation. If applying for work at this site, please submit a project description and budget estimate for both options via Attachment 2.

Option 1 (Figure 8): “Monroe Make-Over” – vacant, privately owned lot at 3348 W Monroe, 60624
• Installation of bioinfiltration project, with possible yard regrading, downspout disconnection and extension into bioinfiltration feature. Project must also include corresponding educational signage.

Option 2 (Figure 9): “Jackson Rain Garden” – vacant, privately owned lot at 3158 W Jackson, 60612
• Installation of bioinfiltration project, with possible yard regrading, downspout disconnection and extension into bioinfiltration feature. Project must also include corresponding educational signage.
Site 4 - Logan Square Blue Line Station
The Logan Square Blue Line site and project is in the Logan Square Community Area. See Figure 10 for the project area. The local site partner, LUCHA, has identified one (1) site option (Figure 11) for its green stormwater infrastructure installation. If applying to for work at this site, please submit a project description and budget estimate via Attachment 2.

Site Option (Figure 11): Logan Square Neighborhood Association (LSNA) Rooftop Retrofit at 2840 N. Milwaukee Ave, 60618
- Installation of green roof features on building roof top and possible downspout reorientation into green roof features. Project must also include corresponding educational, bilingual signage.

DESIGN, AND PRE-, DURING, AND POST-CONSTRUCTION PHASE REQUIREMENTS

Design Phase
During the Design Phase, the Selected Firm shall:
- Participate in a pre-construction kickoff meeting with CNT, and all Site Partners, Site Owners, and Local Artists to review program requirements, budget, and hear from the Site Partners about community engagement best practices.
- Coordinate site visits with Site Partner(s) and Site Owner(s)
- Meet with the Site Partner(s), Site Owner(s), and Local Artist(s) (jointly) at least three (3) times during the development of the project designs and scope of work.
- Present its final proposed project design and scope of work to the Project Manager, the Site Partner(s), and Site Owner(s) for review and approval.
- Revise the scope of work and site design as needed to meet approval from the Project Manager, Site Partner(s), and Site Owner(s)

Pre-Construction Phase
Upon acceptance of the final scope of work and site design, the Firm will proceed with pre-construction activities. The Firm shall:
- Obtain all required permits
- Provide all required Program documents, including proof of insurance, proof of license for relevant trades, sworn owner statement
- Provide a construction schedule for the Work
- Mark and coordinate temporary, existing and future utilities
• Coordinate with project artists
• Provide qualified professional, technical and administrative staffing; office facilities; and all necessary equipment
• Procure trades, subcontractors, materials, equipment, suppliers, and other necessary items for the Work

The Selected Firm is expected to provide strong professional service delivery and management in construction. All Work and Services must be performed in accordance with all applicable codes and regulations and industry standards and with the degree of knowledge, skill, care and diligence normally shown by an entity performing services of a scope, purpose and magnitude comparable with the nature of the Services to be provided for the Scope of Work. The Firm shall use its best efforts at all times to assure quality, timeliness, efficiency and creativity in rendering and completing the Services and the Work on schedule. Performance of the Services in a satisfactory manner shall include timely response to requests from CNT, Site Partner(s), and Site Owner(s).

Construction Phase
During construction phase, the Selected Firm shall:
• Coordinate with the Local Artist(s) throughout the construction project.
• Provide construction schedule updates for the Work and secure Site Partner(s) or Site Owner(s) approval for any construction activities.
• Furnish all necessary labor, materials, tools, equipment, and transportation necessary for performance of the Work and also furnish all necessary water, heat, light, and power not made available by the Site Partner(s), or the Site Owner(s).
• Provide supervision at all times by a competent superintendent/project manager who is satisfactory to CNT and has authority to act for the Selected Firm.
• Take proper safety and health precautions to protect the Work, the workers, the public, the Site, and others, and be responsible for all damages to persons or property that occur as a result of the Selected Firm’s fault, negligence, acts or omissions and that of its employees, agents, or subcontractors. The Firm shall also be responsible for all materials delivered and work performed until completion and acceptance of the entire Work, except for any completed unit of work which may have been accepted by the Site Partner(s) or Site Owner(s) under the Contract performed.
• Confine all operations (including storage of materials) of a Project to areas authorized or approved by, Site Partner(s), and Site Owner(s)
• At all times keep the work area, including storage areas, free from accumulations of waste materials. After completing the Work and before final inspection, the Selected Firm shall: (1) remove from the Property all scaffolding, equipment, tools, and materials (including rejected materials) that are not within the Site area and all rubbish caused by or generated from the Work; (2) leave the work area in a clean, neat, and orderly condition satisfactory to the Site Partner(s), and Site Owner(s); (3) perform all specified tests; and (4) deliver the Work in complete and operating condition and in accordance with the Contract.
• Procure and maintain all permits, licenses, or certifications required by all governing authorities having jurisdiction over the Work.
• Perform all activities necessary for the proper administration of the Contract, including, but not limited to, the following:
  o Attend meetings related to a Project and the progress of the Work when requested by CNT, Site Partner(s), or Site Owner(s).
  o Submit shop drawings and other materials for verification of conformance to the requirements of a Scope of Work.
  o Make recommendations to CNT, Site Partner(s), or Site Owner(s) for solutions to concerns or changes necessitated by conditions encountered in the course of construction.
  o Maintain photo documentation of weekly progress and submit weekly progress reports with
photos to CNT, Site Partner(s), and Site Owner(s).

Post-Construction Phase
During the completion, acceptance and close-out phase of the Work, the Selected Firm shall review the Work with CNT and its Site Partners.

The Firm will be expected to:
• Create punch list with input from CNT, Site Partner(s), and Site Owners, and require that construction team complete all work indicated on list
• Provide the final sworn statement and a final waiver of lien for the Firm and its subcontractors and suppliers.
• Provide final invoices and documentation that all subcontractors and suppliers have been paid in full.
• Provide written warranties of material guarantees delivered by all vendors in compliance with the requirements of the Contract.
• Secure all inspection sign-offs on the permits covering areas of the Work.

The Project will conclude when CNT, Site Partner(s), and Site Owner(s) issue a Final Acceptance of Work.

5. PROCUREMENT DETAILS

SUBMISSION DEADLINE AND PROCUREMENT TIMETABLE
The following dates are set forth for informational and planning purposes; however, CNT reserves the right to change the dates.

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
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<tbody>
<tr>
<td>RFQ Date of Issuance</td>
<td>February 19, 2019</td>
</tr>
<tr>
<td>Pre-bid Meeting</td>
<td>March 1, 2019; 10 a.m.</td>
</tr>
<tr>
<td>Submittals Due Date and Time</td>
<td>March 22, 2019, 5:00 p.m.</td>
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<tr>
<td>Applicant Interviews</td>
<td>March 25 – March 29, 2019</td>
</tr>
<tr>
<td>Notice of Contract Award</td>
<td>April 5, 2019</td>
</tr>
</tbody>
</table>

QUESTIONS
Firms are encouraged to participate in the pre-bid meeting as the best opportunity to ask questions. All questions, outside of the pre-bid meeting, must be made in writing and sent by email to the Project Manager identified above. Applicants shall only communicate with the Project Manager regarding this RFQ and the proposal submitted under it.

EVALUATION AND AWARD PROCESS
All qualifications submitted in response to this RFQ will be analyzed against the skills, experience, and preferences identified above. The applicant must be bonded, licensed, and insured, and must comply with all applicable federal, state, and local policies.

The following criteria will be used in evaluating qualifications:
1. The demonstrated record of experience of the Firm and its key staff in providing the professional services identified in this RFQ.
2. The preference for Small Business and MBE/WBE designation and hyperlocal status as described in this RFQ.
3. The reputation of the Firm based on references.
4. Cost to CNT, Site Partners, and Site Owners.
All timely submittals received in response to this RFQ will be reviewed and interviews may be conducted with Selected Firms that CNT determines can best meet the above requirements. Cost will be evaluated against other factors based upon the professional judgment of those involved in the evaluation. The CNT Project Manager and associated CNT staff will make the selection decision. As applicable, hourly rates, titles and names of personnel, the Firm proposes to use will be requested and negotiations will be held as necessary to select the Firm CNT believes can best satisfy its project requirements and budget.

6. SUBMITTAL REQUIREMENTS

Qualifications must be received by CNT on or before 5:00 p.m. on March 22, 2019.

Qualifications should be submitted in the following order:

1. Identify the Firm’s team that will be involved in this project. Clearly identify the project manager, and any team members. Each individual with significant time on the project should be identified and their role defined.
2. Provide at least three (3) examples of similar work that the Firm has completed. Specify the client, the date prepared, and the approximate cost for each example. Provide references for each project including individual contact name and phone number.
3. Complete Attachment 1: Firm Qualifications
4. Complete Attachment 2: Fee Proposal Form including the project description (considering tasks involved in design, construction, or both, depending on the role your firm is applying for) and a list of the corresponding roles and hourly rates for workers assigned to the project(s). Submissions need not include the total number of hours by role/title.
5. Sign and complete the following: Attachment 3: Affidavits, Certificates and Representations Certificate, and Attachment 4: Certificate Regarding Debarment, Suspension, and Voluntary Exclusions.

SUBMISSION OF QUALIFICATIONS

One (1) electronic version in PDF format via email must be submitted no later than 5:00 p.m., March 22, 2019. Submissions must be emailed to Anna Wolf at awolf@cnt.org.
## ATTACHMENT 1: FIRM QUALIFICATIONS

### 1. CONTRACTOR INFORMATION

<table>
<thead>
<tr>
<th>Business Name:</th>
<th>Contact Person:</th>
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<tbody>
<tr>
<td>Business Address:</td>
<td>Contact Telephone:</td>
</tr>
<tr>
<td>Business Telephone:</td>
<td>Contact Email:</td>
</tr>
<tr>
<td>Business Website:</td>
<td>Building Types Served:</td>
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<td>Services &amp; Trades Offered:</td>
<td>Geography Served:</td>
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<td></td>
<td>DUNS:</td>
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<td>SAM:</td>
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### APPLICATION CHECKLIST

<table>
<thead>
<tr>
<th>SITE/SPECIALIZATION INTEREST</th>
<th>Please check all that apply</th>
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<tbody>
<tr>
<td>51st Street Green Line</td>
<td>Design ☐ Build ☐</td>
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<tr>
<td>California Pink Line</td>
<td>Design ☐ Build ☐</td>
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<tr>
<td>Kedzie Lake Green Line</td>
<td>Design ☐ Build ☐</td>
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<tr>
<td>Logan Square Blue Line</td>
<td>Design ☐ Build ☐</td>
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**REQUIRED DOCUMENTS**

<table>
<thead>
<tr>
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<th>PROVIDED?</th>
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<tbody>
<tr>
<td>Completed, signed qualifications form</td>
<td>YES ☐</td>
</tr>
<tr>
<td>Current business license and other applicable licenses</td>
<td>YES ☐</td>
</tr>
<tr>
<td>Proof of insurance and bonding with acceptable limits</td>
<td>YES ☐</td>
</tr>
<tr>
<td>WBE/MBE/DBE/Sect 3 certifications</td>
<td>YES ☐ N/A ☐</td>
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</table>
2. LICENSING

Is your firm licensed to do business by the City of Chicago? Yes ☐ No ☐

Is your firm licensed to do business by Cook County Illinois? Yes ☐ No ☐

List categories in which the Firm or venture is licensed to do business and indicate registration or license numbers. Indicate which government entity issued the license. Provide a copy of City of Chicago General Contractor’s license indicating the Category Class for which your Firm is licensed to do general construction work. Attach a copy of each business license and Chicago General Contractor or trade license listed.

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>REGISTERED LICENSE (OR LICENSE NUMBER)</th>
<th>ISSUING ENTITY</th>
<th>GOVERNMENT</th>
<th>EXPIRATION DATE</th>
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3. BONDING

Provide the current level of performance bonding (in dollar amount) authorized by the surety as of the date of this submittal

Single limit:

Maximum limit:

A.M. Best rating:

Total bonding capacity:

As of:

During the past five years, have any demands been placed on a bid bond, payment bond, or performance bond of the applicant? If yes, attach a statement listing date, location, project, and dollar amount of each demand, and circumstances. Yes ☐ No ☐

Please provide information regarding the surety that will provide the payment and performance bond for Project(s) to be awarded by or on behalf of CNT.

Surety name, address, telephone
4. EXPERIENCE AND QUALIFICATIONS

PROJECT LIST

PLEASE LIST A MINIMUM OF 3 PROJECTS COMPLETED IN THE LAST 5 YEARS COMPARABLE TO A PUBLIC RIGHT OF WAY GREEN INFRASTRUCTURE PROJECT.

Examples of projects that may take place in this program include:
- Expansion of existing community garden, incorporating stormwater features
- Construction of roof top gardens that would offer cooling effects as well as stormwater management benefits to a community site
- Assistance in optimal siting of trees to provide maximum stormwater runoff benefit
- Development of new rain garden, bioswale, permeable pavement, or some combination of the three in a public right of way (e.g. medium, parkway, curb, etc.)

Please complete one Project Detail form (see following page) for each project listed above. Applicants are encouraged to submit a range of comparable projects demonstrating their ability to perform work well on this project. Applicants must have demonstrated successful experience managing and executing comparable projects. Please provide references for each project listed.

<table>
<thead>
<tr>
<th>PROJECT NAME</th>
<th>COMPLETION DATE</th>
<th>CONTRACT VALUE</th>
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<tbody>
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</tbody>
</table>
### PROJECT DETAIL FORM

<table>
<thead>
<tr>
<th>APPLICANT:</th>
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<tbody>
<tr>
<td>PROJECT NAME:</td>
<td></td>
</tr>
<tr>
<td>ROLE:</td>
<td>Prime ☐ JV Contractor ☐ Sub 43Contractor ☐</td>
</tr>
<tr>
<td>AGENCY/CLIENT:</td>
<td></td>
</tr>
<tr>
<td>HAS THE PROJECT ACHIEVED OR ANTICIPATED FINAL ACCEPTANCE?</td>
<td>Yes ☐ No ☐</td>
</tr>
<tr>
<td>ESTIMATED SELF-PERFORMANCE (%). Based on actual hours through the working foreperson. Supervisory hours do NOT apply.</td>
<td>%</td>
</tr>
<tr>
<td>WAS PROJECT COMPLETED ON BUDGET? If no, please explain.</td>
<td>Yes ☐ No ☐</td>
</tr>
<tr>
<td>ORIGINAL PROJECT VALUE:</td>
<td>$</td>
</tr>
<tr>
<td>FINAL CONTRACT DOLLAR VALUE:</td>
<td>$</td>
</tr>
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<td>WAS PROJECT COMPLETED ON SCHEDULE? If no, please explain.</td>
<td>Yes ☐ No ☐</td>
</tr>
<tr>
<td>DID THE PROJECT INCLUDE MBE/WBE PARTICIPATION GOALS? If yes, please describe the goals and explain how and to what extent they were met.</td>
<td>Yes ☐ No ☐</td>
</tr>
<tr>
<td>WHAT WORK DID APPLICANT SELF-PERFORM?</td>
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<td>HOW IS THIS PROJECT COMPARABLE?</td>
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<tr>
<td>CLIENT REFERENCE FOR CONSTRUCTION:</td>
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<td>PROJECT ROLE:</td>
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<td>PHONE:</td>
<td>EMAIL:</td>
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ATTACHMENT 2: FEE PROPOSAL FORM

For each of the following sites, consultation and design cost is not to exceed $4,500 and construction cost is not to exceed $15,000. Design work will take place in the spring and summer of 2019 and construction will occur during late summer/early fall of 2019.

Please provide a project description (considering tasks involved in design, construction, or both, depending on the role your firm is applying for) and a list of the corresponding roles and hourly rates for workers assigned to the project(s). Submissions need not include the total number of hours by role/title.
Site 1 - 51st St Green Line Station
The 51st Green Line site and projects are in the Washington Park neighborhood. See Figure 1 for the project area. The local site partner, Washington Park Development Group, is considering two locations for a stormwater management installation. If applying for work at this site, please submit a project description and budget estimate for both options.

Option 1 (Figure 2): Overton Business and Technology Incubator at 201 E 49th St, 60615
- Installation of raised-bed bioinfiltration projects on top of the large parking lot, with runoff capture feature tied into parking lot or building roof. Additional options include depaving a portion of the existing parking lot. Project must also include corresponding educational signage.

Option 2 (Figure 3): Vacant, Privately Owned Lot at 5300 S Prairie, 60615
- Installation of a bioinfiltration feature to complement existing sunflower installation. Project must also include corresponding educational signage.

Applying: Yes ☐ No ☐

Tasks (check all that apply): Design ☐ Build ☐

Project Option 1
- Description:
  - Estimated Budget (take note of above-mentioned cost ceilings)

Project Option 2
- Description:
  - Estimated Budget (take note of above-mentioned cost ceilings)
Site 2 – California Pink Line Station
The California Pink Line site and projects are in the Marshall Square neighborhood. See Figure 4 for the project area. The local site partner, OPEN Center for the Arts, has identified two (2) site options for the green infrastructure installation. If applying for work at this site, please submit a project description and budget estimate for both options.

Option 1 (Figure 5): OPEN Center for the Arts Building Retrofits at 2214 S Sacramento Ave, 60623
- Installation of green roof features at front of building roof deck (A); installation of green infrastructure features at ground level patio (B), including but not limited to downspout disconnection and extension, installation of permeable pavers, and/or bioinfiltration feature. Project must also include corresponding educational signage.

Option 2 (Figure 6): Hammond Elementary School Garden Project at 2869 S Marshall Blvd and 2141 S Marshall Blvd, 60623
- Disconnection of downspouts at adjacent residential property (C) and reconnection of downspouts into cistern stationed at Hammond Elementary School Garden (D). Additional installation of bioinfiltration feature at Hammond Elementary School Garden. Project must also include corresponding educational signage.

Applying: Yes ☐ No ☐

Tasks (check all that apply): Design ☐ Build ☐

Project Option 1
- Description:
  - Estimated Budget (take note of above-mentioned cost ceilings)

Project Option 2
- Description:
  - Estimated Budget (take note of above-mentioned cost ceilings)
Site 3 - Kedzie-Lake Green Line Station

The Kedzie-Lake Green Line site and projects are in the East Garfield Park neighborhood. See Figure 7 for the project area. The local site partner, the Garfield Park Community Council, has identified two (2) site options for the green infrastructure installation. If applying for work at this site, please submit a project description and budget estimate for both options.

Option 1 (Figure 8): “Monroe Make-Over” at 3346 – 3348 W Monroe, 60624
- Installation of bioinfiltration project, with possible yard regrading, downspout disconnection and extension into bioinfiltration feature. Project must also include corresponding educational signage.

Option 2 (Figure 9): “Jackson Rain Garden” at 3158 W Jackson, 60612
- Installation of bioinfiltration project, with possible yard regrading, downspout disconnection and extension into bioinfiltration feature. Project must also include corresponding educational signage.

Applying: Yes ☐ No ☐

Tasks (check all that apply): Design ☐ Build ☐

Project Option 1
- Description:
  - Estimated Budget (take note of above-mentioned cost ceilings)

Project Option 2
- Description:
  - Estimated Budget (take note of above-mentioned cost ceilings)
Site 4 - Logan Square Blue Line Station
The Logan Square Blue Line site and project is in the Logan Square Community Area. See Figure 10 for the project area. The local site partner, LUCHA, has identified one (1) site option (Figure 11) for its green stormwater infrastructure installation. If applying for work at this site, please submit a project description and budget estimate.

Site Option (Figure 11): Logan Square Neighborhood Association (LSNA) Rooftop Retrofit at 2840 N. Milwaukee Ave, 60618
- Installation of green roof features on building roof top and possible downspout reorientation into green roof features. Project must also include corresponding educational, bilingual signage.

Applying:  Yes ☐  No ☐

Tasks (check all that apply):  Design ☐  Build ☐

Project Description:

Estimated Budget (take note of above-mentioned cost ceilings):

Name  ____________________________________________  Signature  ____________________________________________

Date  ____________________________________________  Title  ____________________________________________
ATTACHMENT 3: AFFIDAVITS, CERTIFICATES AND REPRESENTATIONS CERTIFICATION

I hereby certify that I am the (Title) _____ and duly authorized representative of the Firm of (Name of Firm, Address) ___________, and that neither I nor the above Firm I here represent has:

(a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any Firm or person (other than a bona fide employee working solely for me) to solicit or secure a Contract for this Program,

(b) Agreed, as an express or implied condition for obtaining a Contract for this Program, to employ or retain the services of any Firm or person in connection with carrying out a Contract for this Program, or

(c) Paid, or agreed to pay, to any Firm, organization or person (other than a bona fide employee working solely for me or the above Contractor) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out a Contract for this Program, except as here expressly stated (if any). I acknowledge that this certificate is to be furnished to CNT for forwarding to Enterprise Community Partners or its Project Partners in connection with this Program, and is subject to applicable state and federal laws, both criminal and civil.

Signed at

On this ___day of ______, 2019, for:

__________________________________________
(Firm)

__________________________________________
Witness Signature

__________________________________________
Name

__________________________________________
Title
ATTACHMENT 4: CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND VOLUNTARY EXCLUSIONS

(1) The Firm certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, debarred or voluntarily excluded from covered transactions by any Federal or State department or agency and/or the City of Chicago;

(b) Have not within a three (3) year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; and have not been convicted of any violations of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph (1)(b) of this certification; and

(d) Have not within a three (3) year period preceding this RFQ had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the Firm is unable to certify to any of the statements in this certification, such Firm shall attach an explanation to this Program Application.

Signed at ____________________________

On this ___ day of ______, 2019, for:

(Firm)

Witness Signature

Name

Title